



GIA Publications, Inc.

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Accountant

GIA Publications, Inc. is seeking a staff Accountant to work in our Bedford Park, Illinois office. This position helps process and manage all financial transactions across our Sacred Music and Music Education publishing divisions.

Qualifications include:

- Bachelor's degree in Accounting with 2-4 years of accounting experience
- Excellent knowledge of accounting regulations and procedures, including GAAP
- Experience with general ledger functions
- Experience with a computerized accounting system and MS Office Suite
- Strong attention to detail and analytical skills
- Additional certification (CPA or CMA) is a plus

GIA is a great place to work! After an introductory period, benefits include health insurance; dental and vision insurance options; prescription coverage; a 401K Plan and a Profit-Sharing plan; paid vacation time and sick time; Employee Assistance Program (EAP); and more. EOE

To apply, please send your resume to jobs@giamusic.com.